

Minutes of Jefferson Parish Ethics and Compliance Commission
Wednesday, March 19, 2025
Council Chambers
Joseph S. Yenni Building
1221 Elmwood Park Boulevard
Jefferson, LA 70123

Commission Members Present

Cherie Kay LaRocca
Chris Clement (arrives 4:05)
Monica Pierre
Frank Young
Joel MacClellan

Commission Members Absent

None

Call Commission Meeting to order

Meeting called to order by Commissioner LaRocca at 4:00 P.M. Roll call. Quorum is constituted.

Review and Approval of Minutes

MOTION by Commissioner Young to approve the minutes of the January 15, 2025 meeting.
MOTION SECONDED by Commissioner MacClellan. The motion was voted upon and **PASSED** without opposition and abstention.

Public Hearing

None

Independent counsel report of Inspector General actions

Independent Counsel Steven Herman presents his report to the Commission in accordance with the scope of the engagement being 1.) to perform a review of Public Letters 2024-01 & 2024-02 and render an opinion if such Public Letters were in accordance with Jefferson Parish ordinances and all applicable standards and procedures established by the Association of Inspectors General; and 2.) to determine whether the Inspector General has maintained the requisite level of independence in the performance of her duties in accordance with standards and procedures

established by the Association of Inspectors General. He fields various questions from Jerry Sullivan and the Commissioners.

MOTION by Commissioner Pierre to adopt Resolution No. 62, which accepts the report by Independent Counsel, Stephen J. Herman. **MOTION SECONDED** by Commissioner Clement. The motion was voted upon and **PASSED** without opposition and abstention.

MOTION by Commissioner Clement to authorize payment of invoices for services rendered by Independent Counsel, Stephen J. Herman. **MOTION SECONDED** by Commissioner Young. The motion was voted upon and **PASSED** without opposition and abstention.

Inspector General Report

Inspector General Kim Chatelain states there will be a 1st quarter budget to actual presentation at the next meeting. She states the 2024 Annual Report was delivered to the Commissioners prior to the ECC meeting. IG Chatelain states that she participated in Career Day at Loyola Law School. She reports she will be attending the White Collar Crime Symposium for her continuing education. IG Chatelain states one of her upcoming goals is to update, reorganize and refine the JPOIG website.

MOTION by Commissioner Clement to waive presentation of the 2024 Annual Report.

MOTION SECONDED by Commissioner Young. The motion was voted upon and **PASSED** without opposition and abstention.

MOTION by Commissioner MacClellan to defer the executive session for the performance review and evaluation of Inspector General Kim Chatelain. **MOTION SECONDED** by Commissioner Clement. The motion was voted upon and **PASSED** without opposition and abstention.

MOTION by Commissioner Clement to accept Resolution No. 63, which authorizes the Office of Inspector General to close matter referred by Resolution No. 60. **MOTION SECONDED** by Commissioner Pierre. The motion was voted upon and **PASSED** without opposition and abstention.

New Business

MOTION by Commissioner Clement to accept resolution No. 64 authorizing a budget amendment to fund line item 7321, Attorney's Fees from the shared fund balance. **MOTION SECONDED** by Commissioner Young. The motion was voted upon and **PASSED** without opposition and abstention.

Next Meeting Date

The next regular meeting is scheduled for Wednesday, May 21, 2025 at 5pm.

Adjournment

MOTION by Commissioner Pierre to adjourn. **MOTION SECONDED** by Commissioner Clement. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

MEETING ADJOURNED
at 5:25 pm